



# Valdez Rock Wall Facility Rental Application

PO BOX 307, Valdez AK 99686

PARKS & REC. OFFICE: (907) 835-2531 FAX: (907) 835-2472

## RENTAL RATES

### ROCK WALL FACILITY: \$30.00 PER HOUR

Includes Auto-Belay Set-up, Minimum of 2 staff and equipment rentals (harness, shoes and chalk bags).

Equipment sizes are limited.

**RENTAL HOURS ARE ON SATURDAY BETWEEN 11:30AM & 2:00PM**

**30 minutes will be added to your requested rental times. This allows for staff set-up and tear down of the Rock Wall Facility.**

*All rentals are based on facility and staffing availability. First come, first served.*

Contact Name/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Event Description: \_\_\_\_\_

Event Date: \_\_\_\_\_

Rental Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_ Total Hours Rented: \_\_\_\_\_

Anticipated Number of Attendees: \_\_\_\_\_

#### Conditions for use of Facility

1. Payment in full must be received at the time of reserving the Rock Wall Facility.
2. Applicant understands that rentals must be reserved no later than noon (12:00pm) on the Monday prior to the event date.
3. Alcohol, weapons or tobacco products are not allowed in the Valdez Rock Wall Facility.
4. All Gilson Middle School rules and policies apply.
5. Applicant will provide a minimum of one adult chaperone for every eight guests.
6. Unless pre-approved by Parks and Recreation, the maximum number of participants will be 20 people.
7. All standard Rock Wall policies and rules apply. The applicant accepts all responsibility for the actions of their guests.
8. Cancellations MUST be made one week prior to event or NO cash refund will be given.
9. Applicant is aware that the rental of the Valdez Rock Wall Facility is subject to school facility availability and Parks and Recreation staffing availability. This may change at any time. If there is a cancellation on the part of Parks and Recreation or due to schedule changes within the Valdez City Schools, a full refund of the rental fee will be issued.
10. Applicant will provide signed release waivers of all participants on the day of the event. A release waiver for anyone under the age of 18 must be signed by a parent or legal guardian. Release waivers may be picked up during normal business hours at the Parks and Recreation Office:
  - a. 314 Clifton Dr. between the hours of 9:00am & 5:00pm
11. Parks and Recreation Rock Wall staff may use their discretion to close the Rock Wall down for safety of the guests if any rental is considered dangerous, a disturbance of other facility users or is endangering public property.
12. The City of Valdez Parks & Recreation Department reserves the right to refuse rental to any organization/individual.
13. All groups must clean. No materials may be glued, pinned or stapled to any surface in the facility. All decoration must be pre-approved by Parks and Recreation staff at the time of rental. No food is permitted in the mat room or gym.
14. With the exception of using the restroom facilities and drinking fountain, applicant and guests agree not to loiter in any other part of Gilson Middle School.
15. All rentals are required to return the facility to its original status, which may include:
  - a. All decorations and tape removed from the area
  - b. Equipment has been returned to its proper place
  - c. Bathroom/Locker rooms are cleaned out of personal items and all major items have been picked up
16. Applicant may be billed a \$50.00 cleaning/damage fee if the facility is not properly cleaned.

By signing below, the above listed applicant/organization shall hold harmless and indemnify the City of Valdez and any employee of the Parks and Recreation Department from any claims, lawsuits, or judgments, present or future, arising from loss or damage to property, or injuries to persons immediately prior to, during, or immediately after the above described event or meeting. The above named applicant or organization accepts full responsibility for restitution of any damage to the facility and/or equipment, and agrees to abide by all policies of the Valdez Rock Wall and all laws and policies of the City of Valdez.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_