



City of Valdez
ALASKA

Department of Community
Development

ANNUAL CITY BUSINESS REGISTRATION RENEWAL NOTICE FOR 2018

Dear Registered Business:

All City of Valdez Business registrations are to be renewed on an annual basis, in accordance with Section 5.04.010 of the Valdez Municipal Code. To **renew or cancel** your current Business Registration for **2018**, please complete this form and return it to the City of Valdez by **December 15, 2018**.

Please make sure to fill out the form **completely**, along with identifying the business activity/activities - i.e. snow removal, charter boat, etc. This information will help sort businesses by what service(s) each business provides.

If you have more than one business, please fill out a separate form for each business. You may also fax your renewal or cancellation to 907-834-3420 or email to smoeller@ci.valdez.ak.us.

There is no fee for this registration.

A current copy of your State Business License(s) and all applicable occupational licenses must be submitted with your renewal.

If you have any questions, please contact the Community Development Department at 907-834-3401.

Thank you for your cooperation!

Sue Moeller
Community Development Administrative Assistant
907-834-3401/smoeller@ci.valdez.ak.us

*****PLEASE COMPLETE THIS SECTION*****

Business Name (Please print)	Owner/Agent (Please print)	Owner/Agent Signature	
Address – including City, State and Zip Code		Business Activity/Activities	
Business email	Year business started	Phone	Date

*****PLEASE CHECK ONE OF THE FOLLOWING*****

_____ **Renew with NO changes for 2018.** Attached is a copy of my **current** State of Alaska Business License Number: _____ AND Occupational License Number: _____ (if applicable)

_____ I have renewed my State of Alaska Business License online but have not received a copy. The number is _____ and you may print it off the website.

_____ Renew with change(s). Attached is a copy of my current State of Alaska Business License and any applicable occupation license showing the change(s); **or** _____ I have not yet received a copy(ies). The number(s) is/are _____ and you may print it off the website.

_____ **Cancel** Current Business Registration.