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VALDEZ POLICE DEPARTMENT
SECURITY CHECK REQUEST FORM

To request a security or vacation check on your home or business, please read over the conditions of the request, fill out the form, and then submit via email or print for delivery to the Valdez Police Department. Please call 835-4560 with any questions.

Conditions of Vacation/Security Check:

1. All doors and windows must be locked.
2. All vehicles and out buildings must be locked.
3. The City of Valdez and the Valdez Police Department will not accept responsibility for the property.
4. You must notify the Valdez Police Department upon your return
5. You must have your house number displayed on the house.

Owner name:

Departure date: Return date:

Address:

Business Name (if applicable):

Phone number: Alternate phone number:

Description of residence:

Vehicles in driveway ☐Yes ☐No

Describe vehicles (to include plate numbers)

Lights left on: ☐Yes ☐No

Describe (if applicable)

Lights left on timer: ☐Yes ☐No

Describe where/times (if applicable)

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Pets/animals on premises: ☐ Yes ☐No

Kind and location (if applicable)

Have keys been left with anyone: ☐ Yes ☐No

Name and number of person with keys (if applicable)

Does anyone else have access to premises: ☐Yes ☐No

Name, number and purpose of access (if applicable)

In case of emergency, do you wish notification by collect call: ☐Yes ☐No

Please provide full contact information while out of Valdez

I have read and agree to meet the above conditions and request a security check be made on the property listed above.

Signed: Date:

The Valdez Police Department will provide the vacation/security check for a maximum of **30 days** only. Security checks will be done subject to officer availability; checks may not be done daily.